PART II. COUNTY OF KANE (OFFICE OF ELECTED OFFICIAL) – 2007 AUDITOR WORKFORCE

Job Category		TOTAL	MALE B	MALE W	MALE H	MALE A/PI	MALE AI/AN	FEMALE B	FEMALE W	FEMALE H	FEMALE A/PI	FEMALE AI/AN
Officials/Administrators		1 100%	0 0%	1 100%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Professionals		1 100%	0 0%	1 100%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
Technicians		The Auditor's Office does not have any employees in this job category										
Protective Services	Sworn	The Auditor's Office does not have any employees in this job category										
	Non-Sworn	The Auditor's Office does not have any employees in this job category										
Para-Professional		This category no longer exists in the 2000 census data										
Office/Clerical		1 100%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%	1 100%	0 0%	0 0%	0 0%
Skilled Craft		The Auditor's Office does not have any employees in this job category										
Service/Maintenance		The Auditor's Office does not have any employees in this job category										

08/23/07

KEY

B - Black
W - White
H - Hispanic
A/PI - Asian or Pacific Islander
AI/AN - American Indian or Alaskan Native

PART II. COUNTY OF KANE (OFFICE OF ELECTED OFFICIAL) – 2007 AUDITOR UTILIZATION ANALYSIS

JOB GROUP CATEGORY (CLS = Community Labor Statistics)*		MALE					FEMALE				
		White	Black	Hispanic	Asian	American Indian	White	Black	Hispanic	Asian	American Indian
OFFICIALS/EXECUTIVE Workforce #/% CLS #/% Utilization %		100% 59.3% 40.7%	0% 1.8% -1.8%	0% 3.1% -3.1%	0% .7% -.7%	0% 0% 0%	0% 29.8% -29.8%	0% 1.4% -1.4%	0% 2.6% -2.6%	0% .5% -.5%	0% 0% 0%
PROFESSIONALS Workforce #/% CLS #/% Utilization %		100% 41.2% 58.8%	0% 1.4% -1.4%	0% 2.3% -2.3%	0% 1.6% -1.6%	0% .1% -.1%	0% 47.1% -47.1%	0% 1.9% -1.9%	0% 2.4% -2.4%	0% 1.4% -1.4%	0% .1% -.1%
TECHNICIANS Workforce #/% CLS #/% Utilization %		NOT APPLICABLE									
PROTECTIVE SERVICES	SWORN Workforce #/% CLS #/% Utilization %	NOT APPLICABLE									
	NON-SWORN Workforce #/% CLS #/% Utilization %	NOT APPLICABLE									
PARA-PROFESSIONAL Workforce CLS #/% Utilization		THIS CATEGORY NO LONGER EXISTS IN THE 2000 CENSUS DATA									
OFFICE/CLERICAL Workforce CLS #/% Utilization		0% 25.9% -25.9%	0% 1.4% -1.4%	0% 5% -5%	0% .7% -.7%	0% .1% -.1%	100% 52.8% 47.2%	0% 3.5% -3.5%	0% 8.9% -8.9%	0% .7% -.7%	0% .1% -.1%
SKILLED CRAFT Workforce #/% CLS #/% Utilization %		NOT APPLICABLE									
SVCS/MAINTENANCE Workforce #/% CLS #/% Utilization %		NOT APPLICABLE									

9/12/07

OFFICE OF THE COUNTY AUDITOR

KANE COUNTY GOVERNMENT CENTER

WILLIAM F. KECK, C.P.A.
KANE COUNTY AUDITOR

SCOTT R. SANDERS
DEPUTY AUDITOR

719 S BATAVIA AVENUE
GENEVA, ILLINOIS 60134

630-232-5915
630-208-3838 (FAX)

October 24, 2007

TO: Ellen Burmeier, Human Resource Director

FROM: William F. Keck, Auditor

RE: 2007 Equal Opportunity Plan for Kane County

The employees in the Auditor's Office are the elected County Auditor, appointed Deputy Auditor, and appointed Administrative Officer. The gender composition is two (2) white males and (1) one white female. Whenever there are appointed employee vacancies within the office, candidates are recruited by the Human Resource Department. Communication of job openings is by means of newspapers, professional publications, intranet and internet. Candidates are interviewed based upon qualifications for the job position. An offer is extended to the most qualified candidate for the position regardless of race, sex and national origin. A candidate for the elected position must follow election procedures as promulgated by the County Clerk's Office.

All prospective employees must have a background check administered by the Human Resource Department. No tests are required by the Auditor's Office. Evaluations of prospective employees are based upon resume, response to the interviewer and reference verification. No disciplinary actions were taken against employees during the preceding fiscal year. Promotions and/or additional responsibilities are based upon job performance. Salary increases are in accordance with budget guidelines.